



JULY 2019

CITY MANAGER'S REPORT

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A MESSAGE FROM OUR CITY MANAGER



The City is in the midst of a busy budget season. During the last several months, city management has worked to deliver a budget to City Council for consideration that meets both residents' needs and Council priorities while also identifying and maintaining efficiencies. In a [comparison](#) of similar Texas cities, the City of Galveston has among the lowest administrative costs as a percentage of the operating budget at 3.73 percent. Public meetings for the budget began in June and will continue through August and September.

The City also anticipates taking two collective bargaining agreements to City Council in August. These are multi-year employment contracts for all public safety employees working for the City. We

look forward to presenting two strong agreements to City Council that will benefit our employees and the taxpayers.

In other areas, work began this summer on a leak detection program using listening devices and ultrasonic microphones to identify where breaks are located in the pipelines. Identifying losses and repairing our water infrastructure is critical. Ultimately this analysis will enable us to pinpoint where repairs are needed and complete those repairs more efficiently. Repairing water infrastructure and securing our water needs is a top priority for the City.

Sincerely,
Brian Maxwell, City Manager

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CITY MARSHAL



LAST MONTH'S ACCOMPLISHMENTS

- 23 Public Nuisances were abated.
- 42 Court cases heard in Municipal Court
- 15 Housing Abatement cases heard in Municipal Court
- 213 Complaints received
- 36 Complaint based cases
- 269 Self-initiated cases
- 482 Total investigations



UPCOMING PROJECTS

- City selected Butch Stroud for City Marshal position



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CONSTRUCTION



LAST MONTH'S ACCOMPLISHMENTS

- 59th Street Pump Station – 98% complete
- (commissioning of the equipment is underway)
- 59th St Ground Storage Tanks Rehabilitation – 98% complete
- Public Works/Utilities Facility – 70% complete
- Fire Station #1 – 80% complete
- Demolition of the 1920 tank and construction of the parking lot at 30th Street – 75% complete
- Repair of the Airport Wastewater Treatment Plant – 55% complete
- Market Street Improvements – 25th St. to 33rd St. – 95% complete
- Harborside Drive Improvements – 80% complete
- 7.5 million gallon (MG) water ground storage tank (GST) at 59th Street – 45% complete
- Renovation of the historic 30th Street Water & Electric Light Station – 50% complete
- Demolition of incinerator and concrete cap construction – 60% complete
- 45th Street from Broadway to Seawall – 20% complete
- Sunny Beach/8 Mile Road Sanitary Sewer Project – 10%



UPCOMING PROJECTS

- Advertising for the repaving of 49th Street from Ave. P to Ave. S ½
- Awarding the construction of the 24 inch Waterline from the 59th Street Pump Station to the Airport Pump Station
- Awarding the Seawall Mill & Overlay Bodder to SH 87 project
- Awarding the Downtown Pedestrian Transit Improvements project
- Starting the repaving of 25th Street from Broadway to Seawall
- Starting the 27th Street Streetscape Improvements Phase 2



DEVELOPMENT SERVICES



LAST MONTH'S ACCOMPLISHMENTS

- Permit Report from Building Divisions. See attached.
- Backflow inspector completed irrigation course.



UPCOMING PROJECTS

- Permit Report from Building Division.
- One inspector sitting for state plumbing inspector exam.
- One inspector attending state plumbing preparation course.
- Building Official attending backflow prevention course.



VIEW REPORTS

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LAST MONTH'S ACCOMPLISHMENTS

- To effectively address the City's future Drainage Improvements challenged by flat terrain and high tide backflows many concept engineering designs are in process and one such grant application is awaiting funding. Grant applications in process and those in concept total \$375M.
- o 15th Street Stormwater Pump Station HMGP Grant \$33M (Figure 1): Responded to FEMA/TDEM Comments. Completion of the Drainage Concept Design in-house by engineering, and SOQ solicitation process for Design of the 15th Street Pump Station under the Anticipated \$33M HMGP Grant. Design Award Recommendation awaiting HMGP funding.
- o 6 more Grant applications for the areas noted below were submitted to TDEM and other grant funding mechanisms are being researched.
- Another potential future source of a \$125M future pump station and storm sewer improvements funding was identified (Figure 2) for concept drainage design in-house to support the grant application.
- 90% Design for 18th Street Drainage from Seawall to Ship Channel has been received by the City and review comments have been provided. The 95% design is now in process.
- The Engineering Department has taken on additional responsibilities to have the complete bid package including front end documents produced in Engineering and transmitted to Purchasing for bid/RFP advertisement.
- County-City Design coordination on 23rd Street Reconstruction from Broadway to Seawall and Avenue S from 53rd to Seawall in 30% design.
- Traffic Signal design enhancements are in progress for 45th Street to replace span wire
- Teichman Road design schedule is being accelerated and 60% design is in progress.
- Geotechnical field Investigation for Legas Dr. Bulkhead completed; Structural design of sloped paving, bulkhead, storm sewer pipe system, sidewalk and roadway repaving is in progress.
- 16th Street from Broadway to Seawall Reconstruction 30% design in progress
- 18th Street Drainage Design from Seawall to Ship Channel, 90% Design in process
- County-City Design coordination on 23rd Street Reconstruction from Broadway to Seawall and Avenue S from 53rd to Seawall in 30% design.
- 27th Street Phase 2 from Avenue O to Seawall In-house Engineering Design is now in Construction.
- 29th Street Avenue O to Avenue R-1/2 100% Design in progress incorporating City's Comments.
- 30th Street Avenue O to Seawall 100% Design in progress incorporating City's Comments.
- 37th Street Broadway to Seawall 60% Design is in progress.
- 49th Street from Avenue P to Avenue S-1/2 Reconstruction 100% design plans have been received and the bid package is being compiled by Engineering with front

end documents.

- 73rd Street from Heards Lane to Avenue N-1/2, 100% Design and compilation of the bid package with front end documents is in process.
- Broadway Drainage Crossings 100% Design Approved by TXDOT (48th Street Crossing in Surveying, Geotechnical and Design Engineering)
- Seawolf WWTP 100% Design Plans have been received and are being reviewed.
- Seawall Blvd project (SH 87/Ferry Rd to Boddeker Drive) Mill and Overlay Project has been advertised.
- Church Street Drainage from 35th to 37th Street in 90% design.
- 35th Street from Post Office to Broadway in 100% design.
- 24" waterline 59th Street PS to Airport PS has been advertised for bids.
- Airport PS and new 4.6 MG Ground Storage Tank #1 in 100% Design.
- Design proposal for new 5.4 MG Ground Storage Tank #2 at Airport PS has been approved by City Council and Contract Execution is in progress.
- Various projects designed in-house by Engineering include 27th Street Phase 3 (in process), Parks, Downtown, etc.
- Water Valve Exercise Contract in preparation with Purchasing.
- Non-revenue Water Loss Construction Contracts Awarded and construction is in Progress.
- 100% Main WWTP Digesters final constructability review conducted at the Main WWTP. Revisions to incorporate City comments in process.
- 29th Street design from Church Street to Harborside scope has been modified to include replacement of wa-

ter and sewer utilities. Proposal is in Legal Review.

- ROW Construction Permits and Culvert Permits are now in Accela, advancing the following Permits to also be programmed into Accela in coordination with IT
- 25th Street Broadway to Seawall Reconstruction Project – Construction Material Testing Contract to be submitted for City Council Approval in July 2019.
- 24 inch transmission waterline from 59th Street Pump Station to Airport Pump Station -Construction Material Testing Contract to be submitted for City Council Approval in July 2019.
- Downtown Pedestrian and Transit Improvements – Construction Material Testing Contract to be submitted for City Council Approval in July 2019.
- Seawall Blvd Project SH87/Ferry Road Intersection to Boddeker Drive Mill and Overlay – Construction Material Testing Contract to be submitted for City Council Approval in July 2019.
- Legas drive bulkhead in Geotechnical Engineering and Structural Design.
- Assisted developers and engineers with roads, drainage, water and sewer projects by providing design criteria, codes, etc.
- Prepared Traffic Control Plans for City Projects, Provided guidance in Predevelopment meetings related to preparation of Development Construction Plans, Processed



UPCOMING PROJECTS

- 15th Street Pump Station and Storm Sewer Upgrades (13th to 17th and Seawall to Ship Channel) Design Award supporting the upcoming anticipated award of HMGP DR-4332-024 Grant.
- Construction Material Testing Design and Engineering Contracts for:
 - 24" Waterline from 59th Street Pump Station to Airport Pump Station
 - 25th Street Reconstruction from Broadway to Seawall
 - Downtown LCI Phase II Transit Improvements
 - 49th Street Reconstruction from Avenue P to S-1/2
 - Airport Pump Station and Ground Storage Tank Improvements
 - Seawall Ferry to Bodekker Road Mill and Overlay
 - 29th Street Church to Harborside
 - 35th Street Broadway to Post Office Reconstruction
 - Church Street, 35th to 37th Drainage
 - 73rd Street Heards Lane to Avenue N-1/2 Road and Drainage Improvements
- 15th Street Pump Station Concept; Design Consultant Selection in Progress
- 25th Street Broadway to Seawall Construction Contract Execution
- 27th Street Phase 2 from Avenue O to Seawall Construction
- 29th Street Church to Harborside – additional scope and design award
- 49th Street reconstruction bid Advertisement
- Main WWTP Digester Dewatering and Cleaning package Design Revisions.
- Main WWTP Digester Improvements package, 100% submittal
- Seawolf WWTP Bid Advertisement
- 2.5 Million Gallon, 10 Mile Road Elevated Storage Tank 30% design
- 60% design for rehabilitation of existing lift stations review comments resolution meeting
- 5 MG Potable Water Storage Tank and Airport Pump Station Upgrade bid advertisement.
- 24 inch waterline from 53rd Street North to the Airport Pump Station bid opening
- Laffite's Cove Water Loop Project Bid Advertisement
- Permits, Construction Inspections, Surveys & Field GIS
- MSDs, Residential and commercial Permits, Subdivision design plans, ROW Utility Permits, ROW sidewalk, ramps and culvert/driveway permits, handicapped parking permits, TLTUs
- Providing Robotic Surveys, GIS Maps, As-Built Drawings & Field GIS GPS data collection with Trimble R10 for infrastructure
- Construction Inspections for ROW permits and residential/commercial permits.
- Continuation of Phase 3, 27th Street Design

FACILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Started the City Hall 3rd floor restrooms project
- Installed new vinyl plank flooring in the City Secretary's Suite
- Completed refinishing the wooden entry doors at City Hall
- Received and completed 451 work orders



UPCOMING PROJECTS

- Ongoing construction for the City Hall 3rd floor restrooms project
- Start the remodel of the City Hall 1st floor restroom.
- Prime and paint the City Hall Chiller platform.
- Fire Station #2 Fascia and Soffit repair project

BUDGET



LAST MONTH'S ACCOMPLISHMENTS

- Presented the FY2020-FY2024 Long Range Financial Forecast.
- Continued work on the FY2020 Proposed Budget.
- Departments finalized FY 2019 budget estimates and FY 2020 budget proposals.
- Finalizing the FY2020-FY2024 Five Year Capital Improvement Plan.



UPCOMING PROJECTS

- Present 2nd Budget Amendment for approval.
- Presentation of the FY2020 Proposed Budget.
- Presentation of the FY2020-FY2025 Capital Improvement Plan.

PURCHASING



LAST MONTH'S ACCOMPLISHMENTS

- Opened solicitations for Human Resources software, 15th Street Pump Station Design and Engineering and Employee Health Insurance.
- Prepared and advertised solicitations for 24-inch waterline, Downtown Pedestrian Transit improvements, Airport control tower improvements, group life insurance and Seawall to Boddekker paving improvements



UPCOMING PROJECTS

- Prepare and advertise solicitation for City Garage re-roof, city-wide welding services, McGuire Dent and Wright Cuney Gym floor replacements.

PURCHASING DATA	June 2019	June 2018	FY 19 YTD	FY 18 Totals
# of Bids/RFPs Prepared/Advertised	5	8	38	65
# of Bids/RFPs Opened	3	6	35	64
# of Bids/RFPs Awarded by City Council June 2019	1	8	26	53
# of Requisitions Processed to POs	121	134	1432	1912
# of Work Orders Completed by Support Services	10	20	98	182

CUSTOMER SERVICE



LAST MONTH'S ACCOMPLISHMENTS

- Transferred test files to collection agency for future collection efforts.
- Received first payments from customers with final accounts as part of the collection process.



UPCOMING PROJECTS

- Continue CUSI utility bill redesign review for customers who are on E-bill and re-printing billing statement for online customers.
- Update of the customer web-portal on the website.
- Review collection letters as part of the outsourcing collection efforts.
- Continue reviewing current and final customer accounts for future outsource collections.

Performance Measures	FY 2017	FY 2018	1st Qtr 2019	2nd Qtr 2019	Apr-19	May-19	Jun-19	FY 2019
Meters re-read manually	300	782	236	406	342	284	331	331
Adjustments	3,432	3,987	597	457	153	176	202	1,585
Water Bills Mailed Out	261,802	260,602	64,078	64,001	21,265	21,213	21,113	191,670
Outstanding "water concern" emails received	572	440	79	52	16	8	35	190
Outstanding "water concern" emails completed	545	478	67	91	11	41	56	266
Service Orders	20,203	18,949	5,786	4,404	2,131	1,864	1,611	15,796
New Customers			748	763	328	336	349	2,524

ACCOUNTING



LAST MONTH'S ACCOMPLISHMENTS

- Continue work with the Technology Support team to automate allocation journal entries.
- Escheated items reported to the Texas State Comptroller's office.
- Completed the implementation of bank to bank electronic checks from bill-pay systems for utility billing customers.



UPCOMING PROJECTS

- Continue work on submitting an application for the Texas Comptroller Leadership Circle Award
- Work on generating comprehensive financial statements as of March 2019

Performance Measures	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of vendor payments completed	7,162	8,430	5,768	5,791	4,129
Number of checks as percent of total vendor payments	99.47%	98.70%	96.83%	95.65%	91.55%
Number of electronic payments as a percent of total vendor payments	0.53%	1.30%	3.17%	4.35%	8.45%
Number of funds managed	260	270	274	282	284
Investment Portfolio (Millions)	\$98	\$103	\$153	\$145	\$139
Interest Earned (Thousands)	\$428	\$644	\$694	\$1,787	\$2,178
Number of FEMA Ike PW's closed out	50	87	10	23	1
Number of FEMA Harvey PW's closed out				8	5
Number of bank accounts reconciled	27	27	30	31	34

MUNICIPAL COURT



LAST MONTH'S ACCOMPLISHMENTS

- View the report [here](#)

FIRE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- 699 Emergency responses
- 144 Inspections



UPCOMING PROJECTS

- Moving into the new Station 1
- Vehicle extrication training
- TIFMAS Fitness qualifications
- Report training

EMERGENCY MANAGEMENT



LAST MONTH'S ACCOMPLISHMENTS

- East End Hurricane Town Hall Meeting
- West End Hurricane Town Hall Meeting
- Debris Planning
- Search & Rescue Exercise (2019 Air-X) Planning Assistance
- Complex Coordination Terrorist Attack (CCTA TTX 2 Drill)
- Housing Capability Training



UPCOMING PROJECTS

- Business Recovery Planning
- Incident Command Training City Staff
- Water Bill Flyer's Preparedness
- LoneStar Web EOC Training
- Evacuee Tracking



LAST MONTH'S ACCOMPLISHMENTS

Mechanics worked on 451 vehicle work orders Other Services within the month and performed;

- General Repairs - 546
- Accident Repairs - 15
- Recall Repairs - 5
- PM's - 208
- Repairs from PM's - 52
- Road Calls - 63
- Provided 60,719.5 gallons of fuel for city and outside organizations.
- Re-decating older fleet vehicles with newly designed decals.
- Provided auto detailing during preventative maintenance services.
- Provided follow up fleet support for the Port of Galveston, Galveston Parks Board and Galveston County repair shops.
- Moving forward with the repairs to the Galveston Trolley System.
- Moving forward with Trolley UST repairs.



UPCOMING PROJECTS

- Continue fleet services
- Continue with Trolley Car restoration.
- Trolley inspected by staff, see some attached photos.
- Trolley follow up inspections will be performed at the Gomaco Facility located in Ida Grove Iowa.

GRANTS & HOUSING



LAST MONTH'S ACCOMPLISHMENTS

- 2019-2023 Consolidated Plan – completed the preparation of the City's multi-year planning document to establish the priorities and goals for the housing and community development needs of the City to direct the CDBG and HOME Projects 1-year plans for this time-frame; completed consultations for community engagement; completed 30-day citizen comment period from May 10 through June 10, no comments were received; City Council conducted a Public Hearing and Approved the 2019 Plan on June 27, no comments were presented; submitted the 2019 Consolidated Plan to HUD on July 1
- 2019 Action Plan – completed the 2019 CDBG and HOME Program Year Action Plan; Galveston's HUD appropriations for 2019 funding for CDBG \$1,199,293 and HOME \$258,450; completed 30-day citizen comment period from May 10 through June 10, no comments were received; City Council conducted a Public Hearing and Approved the 2019 CDBG and HOME Programs and Objectives on June 27, no comments were presented; submitted the 2019 Action Plan to HUD on July 1
- 2018 Program Year Close-out – program year end was May 31, 2019; conducting final reviews of projects for adjustments and ensuring that all information/documentation has been received; preparation for final report
- CDBG Reallocation – coordinated with Parks & Recreation to reallocate unused CDBG funding for park improvements in the 2019 program year; completed 30-day citizen comment period from May 22 through June 21, 2019, no comments were received; City Council Approved the reallocation on June 27, 2019
- CDBG Project Monitoring – met with Public Works and Engineering to discuss and get updates on 27th Street Sidewalk/Streetscape Improvements
- Monitoring review - staff conducted five desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant.
- Staff participated in a HOME Homebuyer Program Policies and Procedures Requirement webinar that discussed the required elements of the policies for buyer underwriting, responsible lending and subordination
- Staff reviewed and determined income qualified one applicant to receive a downpayment & closing cost through Homebuyer Assistance Program (HAP). Applicant must now find the home of their dreams
- Staff completed lead-based paint remediation project
- Prepared and facilitated two Release of lien documents for previous participants in the City's Housing Rehabilitation Program; homeowners have met their period of affordability
- Technical Assistance – provided assistance to 3 homeowners with housing information, 1 citizen with Fair Housing issues, 15 homebuyers with homebuyer assistance, 1 Section 3 Recertification request, and 12 phone inquiries for rental assistance

GRANTS & HOUSING



UPCOMING PROJECTS

- 2019-2023 Consolidated Plan – HUD 45-day review period (HUD Regulatory Requirement)
- 2019 Action Plan – HUD 45-day review period (HUD Regulatory Requirement)
- 2018 CAPER and Program Year Close-out – program year end was May 31, 2019; planning and preparation for year-end reporting and preparation of HUD 2018 CAPER (HUD Regulatory Requirement)
- 2019 Program Year Start – new program year start is June 1, 2019; conduct implementation meetings with City Depts (HUD Regulatory Requirement)
- HUD Monitoring – CDBG and HOME Program monitoring visit by HUD week of July 15-19, 2019 (HUD Regulatory Requirement)
- Financial review to ensure allowable and allocable expenditures and program standards for the CDBG and HOME expenditures and preparation for reimbursement draw from HUD (HUD Regulatory Requirement)
- Monitoring review - staff to conduct five (5) desk audits on CDBG funded City Departments Projects to ensure that the activities and expenditures are eligible, allowable, and conforming to the grant. Enter all project accomplishments into HUD's IDIS Reporting System (HUD Regulatory Requirement)
- Staff will meet with the Family Self Sufficient Program Coordinator at Galveston Housing Authority to discuss meeting with the program participants to provide additional information and/or assistance with the City's Homebuyer Assistance Program
- Staff will be accepting applications for the City's Homebuyer Assistance Program, which will assist with up to \$14,500.00 for downpayment and closing cost towards the purchase of a new home within the City of Galveston
- Staff will prepare and facilitate one (1) Release of lien document for previous participant in the City's Homebuyer Assistance Program; homeowners have met their period of affordability (HUD Regulatory Requirement)

HUMAN RESOURCES



LAST MONTH'S ACCOMPLISHMENTS

- Held two New Hire Orientations. Hired thirty-three (33) New Employees – 1 Accountant, 7 Part-Time Summer Interns, 1 Deputy City Marshal, 4 Maintenance Workers, 3 Laborers, 1 WWTP Operator, 3 Part-Time Recreation Aides, 1 Lifeguard, 1 Meter Service Technician, and 12 Non-Sworn Police Cadets
- Hosted site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options on June 7th
- Hosted Leadership Course 2 “Public Administration: Municipal Regulations” at Galveston College on June 19th and June 20th
- Held three (3) promotional exams for the Fire Department on June 28th
- Prepared and released separate Requests for Proposals for Employee Health Insurance and a Human Resources Information System
- Attended the Galveston Career Connect Monthly Leadership Team Meeting
- Reviewed and Processed 740 Employment Applications
- Continued support of City Departments in filling job vacancies



UPCOMING PROJECTS

- New Hire Orientation (at least 4)
- Host on-site Health Risk Assessments with CareHere at City Hall on July 10th and July 31st
- Host site visit for Nationwide Insurance to provide assistance to Employees with additional retirement plan options on July 12th
- Hold an informational workshop for employees related to retirement and Medicare benefits on July 17th
- Host on-site Health Risk Assessments with CareHere at the Justice Center July 12th and July 19th
- Host in conjunction with CareHere a Lunch & Learn session to provide employees useful wellness information on August 14th
- Prepare and release a Request for Proposals for Employee Life Insurance
- Host Health Benefits Plan Board Meetings (at least 2)
- Galveston Career Connect Monthly Leadership Team Meeting

Information Technology



LAST MONTH'S ACCOMPLISHMENTS

- Completed Desktop refresh for the Fire, planning, finance, and maintenance departments.
- Deployed 8 replacement Panasonic Toughbooks for the Police Department
- Desktop Support resolved 274 service calls
- On boarded two interns to the support services team
- Tested failover of Banner Financial software system to Disaster Recovery site
- Modified permitting workflow to disable auto-issue of for Mechanical and Electrical permits
- Changed the Planning Commission fee (code PCBFT003) to \$200 rather than \$150.
- Updated ACA Owner/Builder registration text for the Development Services Department
- Updated database backup procedure, based on new set of scripts



UPCOMING PROJECTS

- Deploy remaining replacement Toughbooks for the police department
- Support the relocation of personnel and equipment to new facilities; Transition of Fire department personnel to New Fire Department Facility and relocation of Public Works personnel
- create a process to create ongoing data updates for each month
- Continue testing of new Customer Web Portal for Utility Billing in Staging for Planned production go live date of August 1st.
- Assist Customer Service with testing new build of the Utility Billing application in staging environment
- Begin updating migration of server operating systems from Windows 2008 to Windows 2016

Information Technology

GIS



LAST MONTH'S ACCOMPLISHMENTS

- Responded to ten (10) Public Information Requests
- 15 utility file updates associated with digitizing the Heard's Lane & 59th Street as-built file
- 2 dataset updates (bus stops and routes) for Island Transit
- 2 building permit tables for Information Technology
- Continued development of staff training material and map templates
- Updated basemaps in all internal and public web maps
- Updated Capital Improvement GIS attribute table structure
- 4 layout templates in ArcGIS Pro (GIS application that will eventually supersede ArcMap)
- Summer GIS Internship program commended
- Mentoring and training sessions for GIS Intern, including Versioning through the Enterprise Geodatabase, Hurricane Season GIS Preparation, and Public Information Requests.
- GIS Analyst training on Spatial Analysis for ArcGIS which addresses GIS software application changes and workflows
- Cross-training and documentation provided to the GIS Analyst on GIS application server functions and processes
- GIS training provided to the Galveston Police Department Crime Analyst



UPCOMING PROJECTS

- Continued development of the City Staff GIS training program
- Configure the My Government/Neighborhood map application
- In coordination with Island Transit, finalize and release the interactive routes map
- Continue georeferencing and digitizing completed Capital Improvement Construction As-Built design files into the centralized GIS
- Collaborate with Engineering & Construction divisions on the as-built submittal guide
- Continue field data collection testing with Engineering
- Continue GIS Day 2019 planning

ISLAND TRANSIT



LAST MONTH'S ACCOMPLISHMENTS

- Route 1 - 4,931
- Route 3&4 - 2,457
- Route 5&6 - 11,108
- Route 7 - 2,496
- Trolley - 11,541
- Successfully secured \$150K in grant funding that will be used to offset costs associated with the Harris County RIDES service



UPCOMING PROJECTS

- Complete Triennial Review with FTA
- Begin FY20 Budget Projections
- Complete conversion to Harris County RIDES

PARKS & RECREATION

PARKS & MAINTENANCE



LAST MONTH'S ACCOMPLISHMENTS

- Continued preparation of Palm Gardens neighborhood entrances for the installation of new trees and other improvements
- Continued cleaning out and installing new landscaping along the 27th Street Corridor
- Continued replacing brick pavers and crushed granite at Kempner Park
- Replaced Kempner Park fountain pump
- Repaired irrigation leak on the 27th Street Corridor



UPCOMING PROJECTS

- Continue installing new water fountains at various park locations
- Repair outfield fence at Bernard Davis / Pony Colt Stadium
- Install sign at Hooper Field
- Remove Electrical Pole and damaged picnic tables at Jones Park
- Complete restoration of landscaping along 27th Street Corridor
- Install new palms on 25th Street median to replace dead ones
- Grind all palm tree stumps at Kempner Park
- Complete repairs to Lindale Dog Park agility course
- Install protective fence around Crockett Park turtle
- Continue repairs to Lindale Park restrooms
- Repair fence at Lassie League Complex / Godnich Field
- Mow and clean Feeder Roads along I-45 Highway from 59th Street to Causeway

RECREATION & ADMIN



LAST MONTH'S ACCOMPLISHMENTS

- New Membership Program at Recreation Centers
- McGuire-Dent Recreation Center: Resident Adults: 698 / Non-Resident Adults: 24; Resident Senior: 306 / Non-Resident: 9
- Military: 28 Youth: 408 Day Passes: 44
- Wright Cuney Recreation Center: Adults: 381, Youth: 494, Seniors: 30
- Adult Programming: includes Exercise Classes, Futsal, Latin Dance, Tennis leagues, Pickleball, Badminton, Adaptive Tennis
- Youth Programming: Continued with After School Program at both Wright Cuney and McGuire-Dent, includes homework help, arts and crafts, guitar, karate, and open gym and game room, along with computer lab, and tennis
- Continued with Homeschool Programs at both Wright Cuney and McGuire-Dent, Including Physical Education, arts and crafts, and guitar
- Adaptive tennis program for youth (and adults) with disabilities
- Community Meetings
 - o The Galveston Ukulele Society
 - o Families, Children & Youth Board
 - o Better Parks for Galveston
 - o Tree Committee
- Community Outreach including Support Groups and working with the Gulf Coast Center
- Hosting a Mind, Body, and Soul exercise session hosted by B'Nai Temple Israel every 4th Tuesday at 7am at McGuire Dent
- Installed new Televisions in Fitness Area at McGuire-Dent Recreation Center
- Wright Cuney Attendance Totals: Adults: 538, Seniors: 28, Youth: 1,853
- McGuire-Dent Attendance Totals: Adults: 3,042, Military: 147, Seniors: 1,303, Youth: 2,372



UPCOMING PROJECTS

- Replacement of Gym Floor at McGuire-Dent Recreation Center
- Continue Adult and Youth programming at both Centers along with community outreach events and meetings
- Continue Summer Youth Program at both Centers
- Replace fence, small playground and restrooms fixtures at Wright Cuney Recreation Center
- Rehab basketball dome and repaint interior at Wright Cuney Recreation Centers
- Place free weights, Smith Machine, Benches, and Rowing Machine at McGuire-Dent Recreation Center
- Install and upgrade new Fitness Room Audio Transmitters

AQUATICS



LAST MONTH'S ACCOMPLISHMENTS

- Lifeguard Tryout # 7 & # 8 held on June 8th & 9th
- Offered 21 water fitness classes
- World's Largest Swim Lesson Day
- Water Guardian Course – offered hands-only CPR to guardians at zero cost.
- Completed Session 1 & 2 of swim lessons.
- Hosted Pirate Day and Underwater Day for swim students



UPCOMING PROJECTS

- Session 3 and 4 of swim lessons.
- Texas Public Pool Council Meeting
- Re-structure/overhaul Parks and Recreation Website
- July 8 - Super Guard Competition – Fulltime staff will be judging
- July 22 – Region 4 Lifeguard Competition – Lasker will be taking 2 teams.
- July 29 – State Competition (fingers crossed)

SPECIAL EVENTS



LAST MONTH'S ACCOMPLISHMENTS

- 22nd Annual Galveston Lifeguarding Association BBQ Fundraiser (6/14)
- Galveston Island Market (6/15)
- Juneteenth Parade & Picnic (6/19)
- Pink Flamingo Fest / Decorated Golf Cart Parade (6/22)



UPCOMING PROJECTS

- Independence Day Parade & Fireworks (7/4)
- PPOA Children's Parade – Private (7/5)
- 7th Annual Old Smokey Throwdown (7/13)
- Galveston's Own Farmer's Market (8/4)
- If you have any questions about Special Events, please contact (409) 797-3705.
- Additional information, as well as calendar of upcoming Special Events, can be found at: <http://www.galvestontx.gov/483/Special-Events>

PLANNING & DEVELOPMENT



LAST MONTH'S ACCOMPLISHMENTS

Planning & Development Division

- Hosted six (6) pre-development meetings
- Participated in Vision Galveston and State of the City
- The planning Manager participated in TAMU AgriLife Extension Service's "Community Planning for Hazards: Training for Local Officials" workshop and one of the planners participated in TAMU AgriLife Extension Service's "Managing Our Stormwater: From Gutter to Stream" workshop.
- The Assistant Director worked with the Tree Committee to finalize a proposed palm protection ordinance.

Landmark Commission

- 19LC-034 (1801 Avenue L) Request for Certification as a participant in the Substantial Rehabilitation for Historic Properties Tax Exemption program.
- 19LC-028 (1521 Postoffice / Avenue E) Request for a Certificate of Appropriateness for alterations to the structure including a rear addition, pergola, and AC platform on the roof.
- 19LC-035 (823 Rosenberg/25th Street) Re-

quest for a Certificate of Appropriateness for alterations to the structure including modification of the rear façade.

- 19LC-036 (1912 Church/Avenue F) Request for designation as a Galveston Landmark.
- 19LC-037 (1227 Winnie / Avenue G) Request for a Certificate of Appropriateness for alterations to the structure including modifications to the rear porch.

Planning Commission

- 19P-029 (11217 Bernice Drive) Request for a Beachfront Construction Certificate/Dune Protection Permit in order to construct a single-family home.
- 19P-027 (Adjacent to 516 4th Street) Request for a License to use for the placement of a dumpster in the alley right of way.
- 19P-028 (Adjacent to 1714 33rd Street) Request for a License to Use in order to retain a planter box that was built into the City right of way.
- 19P-030 (Adjacent to One Moody Plaza / 1902 Market/Avenue D) Request for License to Use in order to place a public plaza and appurte-

nant public improvements within the right of way of 20th Street between Mechanic Street and Market Street.

- 19P-031 (4906 Avenue O) Request for a replat in order to increase the number of lots from one to two.
- 19ZA-003 Request for a text amendment to the Galveston Land Development Regulations, Article 2, Table 2.201 Uses and Supplemental Standards and Article 14, Section 14.103 Definitions to add a new and unlisted land use of “Schools, Public”.
- 19P-032 (1912 Church/Avenue F) Request for designation as a Galveston Landmark.

Planning Administration

- 19PA-033 (23401 4th Ave, 4129 5th, 4125 5th, and 4133 5th) Request to replat four existing lots into four (change setbacks to current city standards).
- 19PA-034 (828 60th Street) Request for a Zoning Analysis.
- 19PA-035 (2502 Avenue L) Request for a Zoning Verification.
- 19PA-036 (2026 Lockheed Road/8027 Airport Boulevard) Request for a Zoning Analysis.

Beachfront Permits

- 19BF-031 (4237 Pirates Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct deck renovations.
- 19BF-032 (11378 Beachside Dr.) Request for a Beachfront Construction Certificate / Dune Protection Permit to construct a single-family home & driveway.



UPCOMING PROJECTS

- Finalize the Beach Access and Dune Protection Plan Review Ad Hoc Committee’s recommendations and present them to the Planning Commission and City Council
- Begin staffing the Complete Count Committee

POLICE DEPARTMENT



LAST MONTH'S ACCOMPLISHMENTS

- June 8th: Seven (7) PPO started Field training Program. (tentative completion Oct 26)
- June 10th : Civil Service Exam given and 19th passed initial testing.
- June: This month concludes the J1 exchange student's safety seminars. We have successfully completed 19 safety seminars for the summer season During those seminars, 450 bike lights were distributed, made possible by a very generous donation from the Rotary Club Galveston, local businesses and private donations.
- June: The members of the executive board of Vision Galveston launched phase 1, which we have been diligently working on for the last 7 months. Officer Harris gave a presentation to approximately 600 interested citizens on ways to market "Island Living" for officers and the working class. As a result of this presentation, she has been chosen to attend a shared learning journey in Pittsburgh, PA, in late October to speak on this module.
- June: The Noon Optimist Club has asked to partner with our department in bringing back the Chicken Club. Although most don't recall the program, any islander should. The Noon Optimist Club desires to bring officers back into the schools and into the classroom as a means of reminding children of the importance of integ-

rity, caring, and compassion. Plans pending.

- June: Four (4) Neighborhood Meetings with 190 in attendance.

Statistics for May:

- Calls for Service: 6,023
- Arrests: 458
- Reports: 768
- Citations: 865



UPCOMING PROJECTS

- July 4th: Parade and Fireworks Display.
- July 8th: Operation Bait Bike to target bicycle theft schedule to start
- July 26: In-house academy cadets graduate
- July 29th: Nine (9) cadets will start the state academy
- August 2nd: GPD Blue Santa – Boot Scootin Boogie Fundraiser
- August 10th : Univison Latino Music Festival planned at East Beach
- August 14th : The Galveston County Complex Coordinated Terrorist Attack (CCTA) Grant Project Tabletop # 2

PUBLIC INFORMATION OFFICE



LAST MONTH'S ACCOMPLISHMENTS

- Informed the public about City events, outreach & campaigns via social media, press releases and videos
- Responded to more than 90 media requests in June, as well as department requests for outreach and requests for information from residents and visitors
- Produced employee spotlight, Waves of Information and other promotional videos
- Routinely updated website and managed city's social media sites and Channel 16
- Represented city in numerous public meetings
- Compiled City Manager's Report
- Assisted organizers with the planning of the State of the City and promotional materials for event
- Welcomed our new intern, Kyrie Muehe

Stats on Facebook: Gained 1,061 followers. Reached more than 395,000 people. Engaged more than 155,500 times with other users.

Press releases: All press releases can be found on our website galvestontx.gov under News Flash



UPCOMING PROJECTS

- Assist media and City departments with requests
- Continue updating website and social media
- Create public information regarding upcoming budget

LAST MONTH'S VIDEOS

Employee Spotlight

- [Karen White](#)

Pets of the week

- [Bailey and Yogi](#)
- [Dean and Chloe](#)
- [Kimba and Roscoe](#)
- [Sage, Juniper, Indra and Buddy](#)

Waves of Information

- [June 3](#)
- [June 17](#)
- [June 24](#)

Special Features

- [Fire Station 1 construction update](#)
- [2019 Waves of Progress](#)
- [Lasker Park swim lessons](#)
- [Citizens Police Academy](#)





PUBLIC WORKS

RECYCLING



LAST MONTH'S ACCOMPLISHMENTS

- Recycling also received 12,518 vehicles, with a daily average of 417 at the Center.
- Distributed free mulch to 198 residents.
- Recycling processed 184.41 tons of Recyclable Materials.
- Recycling completed 291 out of 291 work orders

MUNICIPAL UTILITIES



LAST MONTH'S ACCOMPLISHMENTS

- Repaired major sanitary sewer cave-ins on a 12 inch sanitary sewer line on Winnie between 51st and 53rd and on a 10 inch sanitary sewer line in the 8th St. to 9th St Winnie to Ball alley.
- Work started investigating inflow and infiltration issues on FM 3005 near the Terramar Beach Wastewater Treatment Plant.
- Trial Period for the new 59th Street Pump Station continued in June.
- On the 45th Street Roadway Project from Avenue N ½ to Avenue P, Water Distribution crews are periodically providing utility locates, water line shutdowns and valve repairs for the project contractor.
- The leak detection contractor commenced the City wide leak detection program.



UPCOMING PROJECTS

- Continue to move forward on the Recycle Building progress.
- Continue to beautify the Recycle Center.

[Click here to view reports](#)



UPCOMING PROJECTS

- Replacement of the sanitary sewer service lines on Gerol Drive.
- Replacement of the sanitary sewer system on Winnie Street between 51st Street to 53rd Street.
- Replacing the sanitary sewer system in the Ball to Sealy alley between 23rd Street to 24th Street.
- Continue Trial Period for the New 59th Street Pump Station in July.
- On the 45th Street Roadway Project south of Avenue P, the Water Distribution crews will continue to provide utility locates, water line shutdowns and valve repairs for the project contractor.
- Continue work on the City wide leak detection program.

[Click here to read report](#)

SANITATION



LAST MONTH'S ACCOMPLISHMENTS

- Assisted Recycling with the beautification of the center.
- Completed 743 total request for service including.
- Sanitation deposited 2,453.39 tons of debris (or 4,906,780lbs) at the Transfer Station in June 2019.

STREETS & DRAINAGE



LAST MONTH'S ACCOMPLISHMENTS

- Streets: Staff continues to mill and overlay pavement throughout the City. City staff has received the 2019 Pavement Condition Assessment and currently reviewing the data. This new assessment will allow for Staff to evaluate the pavement deterioration rate, as well as the overall pavement condition throughout the City of Galveston. Routine operations continue with crack sealing of pavement which is a pavement preservation method, to utility cut repairs.
- Staff repaired 32 utility cuts.
- Staff crack sealed 15,200 linear feet of pavement cracks.
- Staff repaired 86 pot holes.
- Traffic: Staff continues to work special events and has most recently completed the annual Iron Man event. Weather continues to play a major role in operations. Staff is continuing to



UPCOMING PROJECTS

- Continue with assisting Recycling with beautification of center.
- Asst. Parks Board with their July 4th Trash Pickup.



VIEW REPORTS

[Click here to view reports](#)

[Click here to view compliments](#)



UPCOMING PROJECTS

- Continue operations



SCHOLES AIRPORT



LAST MONTH'S ACCOMPLISHMENTS

- Galveston Island 150 Air Race – We had 13 participants in multiple classes. Pat Purcell travels from North Texas to organize this event with Scholes International Airport as the host for this annual race.
- Hosted 2019 Air-X Coastal Hurricane Aviation Evacuation Search & Rescue Exercise. This was the largest search and rescue exercise in the nation.
- Airport Director spoke with the Galveston Rotary Club and provided an update on airport events, capital improvement projects and future plans
- Construction project update – Work continues on the North Ramp with the needed concrete repairs. By the end of June, we were able to open all areas on the North side of the T-Hangars and the east ramp area between the two rows of Hangars
- Request for Proposal issued on June 10th for exterior repairs to the ATCT and we competed the pre bid meeting with contractors on June 26th.
- Facebook stats: We've added more than 200 new followers in the last 30 days and reached more than 31,000 people.



VIEW REPORTS

- [Click here to view report](#)
- [Click here to view fuel report](#)



SCHOLES AIRPORT



UPCOMING PROJECTS

- The Airport Advisory Committee will once again meet this month to discuss the Airport's Hurricane Plan, ongoing hangar project, Capital Improvement Projects, Air Traffic and Fuel Flowage reports.
- Minimum Standards Meeting – Members of this committee will meet to continue writing and updating the minimum standards for Scholes international Airport
- Construction plan – work on the North Ramp should be completed by late July. We expect the repair work will move to Taxiway E and Runway 14/32. Both will be closed during this work.
- Students from Texas A&M will begin a year-long study of the rare, extinct red wolves found on Galveston Island. The Red wolves have been extinct for nearly 40 years. The genetic analysis found that the Galveston canines appear to be a hybrid of red wolf and coyote